

St. Joseph's School
School Board Minutes
Thursday, September 18th, 2025
5:30 pm-Conference Room

1. Call to order and opening prayer. Meeting started at 5:32. In attendance; Jonathan Westphal, Father Eberle, Narcel Clark, Matt Kohler, Sara Loomer, Kate Lambert, Brittany Lyons, Heidi Lee, Joan Zander. Absent: None.
2. **Approval of Minutes of Prior Meetings, motion to approve by Heidi, 2nd by Sara. Ayes-9, Nays-0.**
3. Review of financial statement.
 - 3.1 There was no review of financial statements for this meeting.
4. Administrators report.
 - 4.1 Enrollment is at 206.

Old Business:

 - Beginning of the year in service – One day was for all the staff and one day was for the teachers. Fr. Dustin John's came and gave a talk, which was well received.
 - Open House, Parent Meeting – There was a good turnout for them but would be nice to see more participation in these meeting that are offered.
 - Middle school schedule/Online classes for 8th grade – We are getting into a routine and teachers said it is working well. There are some new electives for the middle school students to choose this year, which are cooking, band for 7th and 8th and Algebra 1 for 8th, which is going well.
 - Sports Coop – All sports that students are participating in are approved.

New Business:

 - Title Meeting – Sept. 25th – This will take place in Bismarck and Lacey Cote and Narcel will attend. This will help better understand services that are provided and available.
 - In service – Sept. 26th – This will be on Reading Cohort as well as understanding best practices in the Facts systems. They will also go through lock down strategies.
 - Reading Cohort – A committee of staff was creating to find the more effective ways to interpret reading assessment data when it is collected.
 - Procurement Conference – Oct. 15th – Abbey Dahlberg will attend – it will work through the rules and regulations for bids and purchasing of food for the kitchen.
 - Parent teacher Conference – Oct. 13th and 14th – Will be held as usual, with the exception of the teachers that have upstairs or modular classrooms will be in the gym.

- Convocation – Bismarck – Oct. 16th – The staff and teachers will attend this meeting.
- Missoula Children's Play – Will be here the week of Oct. 20-24th.
- Safety Procedure Update – These will be covered in the in-service and any needed information will be relayed at the next meeting.

5. Pastors Report

- Fr. Eberle discussed the modulars and said that the teachers were settling into the routine and have had good feedback for them so far. We may add more insulation before the cold weather sets in.
- Fr. Eberle said a closing prayer and the meeting was adjourned at 6:04. The next meeting will be October, 21st at 5:30.