

St. Joseph's School
School Board Minutes
Tuesday, October 21st, 2025
5:30 pm-Conference Room

1. Call to order and opening prayer. Meeting started at 5:34. In attendance; Jonathan Westphal, Father Eberle, Narcel Clark, Matt Kohler, Sara Loomer, Kate Lambert, Brittany Lyons, Heidi Lee, Joan Zander. Absent: None.
2. **Approval of Minutes of Prior Meetings, motion to approve by Matt, 2nd by Sara. Ayes-7, Nays-0.**
3. Review of financial statement.
 - 3.1 There was no review of financial statements for this meeting.
4. Administrators report.
 - 4.1 Enrollment is at 206.Old Business:
 - Title Meeting – Sept. 25th – Narcel and Lacey Cote attended and got useable information and best practices out of it to apply.
 - In service – Sept. 26th – This covered the Reading Cohort and safety procedures for a lockdown, as well as covering some items for the FACTS system. It was informational and will help create guidelines moving forward.
 - Reading Cohort – This committee met and began to gather the data to assess for reading progress.
 - Procurement Conference – Oct. 15th – Abbey Dahlberg attended and said it was helpful in identifying some areas that are key to following the guidelines set forth for procurement.
 - Parent teacher Conference – Oct. 13th and 14th – These went well and were well attended. Teachers gave good feedback on the more rigid meeting timelines that were in place.
 - Convocation – Bismarck – Oct. 16th –The staff that was able to attend said there were very good speakers. The small group breakouts to speak with others schools' teachers to compare what is/is not working was also helpful.
 - Missoula Children's Play – This took place during the week of October 20th. The students who participated did a very good job and enjoyed the experience.New Business:
 - Family Breakfast – Will be the morning of November 7th
 - Veterans Day Program – This will follow Mass and begin at 10am with flag raising ceremony outside, followed by presentations and class performances in the gym.
 - Chocolate Sales – These will begin in the end of November and will be handled by the PTO.
 - There has been some work being done to the boilers which will be finished before the cold weather sets in.

5. Pastors Report

- Fr. Eberle reiterated the work done and the boilers and touched on some other minor building and grounds points that were handled in the last month, as well as getting the contracts in place to handle snow removal for the winter.
- Fr. Eberle said a closing prayer and the meeting was adjourned at 6:08. The next meeting will be November 13th at 5:30.