St Joseph's School
School Board Minutes
Tuesday, Sep 22, 2026

1. **Call to order and Opening Prayer:** Present: The meeting started at 5:30 pm. John Laqua's first meeting and introduction. Present: Jon Westphal, Brittany Lyons, Sara Loomer, Heidi Lee, Kate Lambert, Joan Zander, Fr. Eberle, Narcel Clark, Alex Kitchens is present for the meeting today as well to answer any questions on finances.
2. **Approval of prior minutes:** Heidi motions to approve August's minutes, Katie seconds the motion, motion carried.
3. **Review of financial statements:** Alex provided financial statements, no major concerns are brought up.
   -A committee was put together in the hopes of having a fall gala to help raise funds for the school, the first gala would be next year.
4. **Administrator's Report:**
   a. **Old Business:**
      -Enrollment, 194
      -Data Dig-Sept. 22nd- Lacey and Narcel have been working on this for over a year, ZOOM call was made today, Reading and other diagnostics are assessed and the needs of students are identified then plans are created to meet those needs.
   b. **New Business:**
      -CPR training will be on Thursday September 24th for any new staff, any staff that can't make it will be provided with a makeup date. Victoria Douglas provides the training.
      -In Service is on Friday September 25th, a grant received last year afforded the school to bring in Kevin Brennan, he will cover creating a healthy workplace culture, staying grounded and several other topics.
      -Title Services: Lacey is providing services to identified students. Narcel has had to reach out to the state to continue working out how the funding will work.
      -Special Education services have not started yet due to a holdup with WILMAC, Narcel is still working with WILMAC and the State.
      -PTO Fundraisers: Turkey fundraiser (turkey bingo) in November, chocolate sales during Mardi Gras, school store are some of the ideas. Jordan Nelson reached out to Chelsea about possibly doing a night at the Pizza Ranch, another possibility is for Culver's.
      -Art donation-James Memorial called and said a donation was given to St. Joe's for Art classes for this year.
5. **Pastor's Report:**
   -New Principal Search: Father has been working on the job summary and has spoken with a few other schools regarding their hiring process. Father is considering a sub-committee to continue working on the hiring process. He would like to advertise the beginning of October and close the opening in the middle of January.
6. **Time and date of Next Meeting:** Tuesday October 27th, 2026 @5:30 pm.

7. Closing Prayer and Adjournment

ADDENDUM 9/28/26
Minutes for St. Joseph's School
Original Meeting 9/22/26

-The following items were considered via email discussion.
-Narcel requested the School Compliance Report be reviewed by board members and it was included in the email. Item #7 is brought to the attention of board members as well as #3B, which is covered by Mrs. Myers with the website Common Sense, it covers the topics of Cybersecurity and safety. The curriculum has lessons for K-8 however she spends more time with the upper grades on this topic.
-Motion to approve the School Compliance Report, specifically item #3B made by Sara Loomer and Seconded by Jonathan Westphal, all are in favor via e-mail votes. Motion passes.