St. Joseph's School

School Board Minutes
Tuesday, August 25th, 2026
5:30 PM-Conference Room

1. **Call to order and Opening Prayer.** The meeting started at 5:30 pm. Present: Jon Westphal, Brittany Lyons, Sara Loomer, Heidi Lee (via phone), Kate Lambert, Joan Zander, Fr. Eberle, Narcel Clark.
2. **Approval of Minutes of Prior Meeting**: minutes were not available at today's meeting, Motion to wait for approval via email by board members once notes are received by Sara Loomer, Seconded by Joan Zander.
3. **Administrator's report**

-Enrollment is currently at 194, down from 198 last year, breakdown is as follows

Kind.-20 (5 on waitlist)
1st-31 (2 classes)
2nd- 32 (2 classes)
3rd- 24 (2 classes)
4th- 19
5th- 30 (2 classes)
6th- 20
7th-9
8th-9

Old Business:

-Speech:Heidi Barman will start coming on Friday's, 2 children are currently signed up for services. Services will go through parent's insurance.

-ISP:Wilmac-there are 5 identified students who are in need of services, Lacey is implementing services based on previously identified needs.

-Staff updates: Candidates for a second Kindergarten teacher were limited so it was decided to go with 1 classroom.

Anne Alyce took 2nd Grade classroom.

Inrid moved from Kindergarten to 1st grade.

Mr Monger took 3rd Grade.

Ms Billings took 4th Grade.

Abbey is training in Andry for office assistant, Andy will take over fully in the middle of September.

-In Service was August 12,13,14,17. The 12th was for new staff only, the 13th was for all staff and included safety training with Sargent Cohen from the PD. The 14th included all staff and Father Christian Smith from Dicksinon was at the school. The 17th included teacher aides and staff covered beginning year housekeeping items.

-Open house went well.

-Back to school night was a great success at the waterpark.

-The DC trip for the 8th graders last year went very well.

New Business:

-Data Dig: will be September 22nd, they will do Math then Reading, based on the scores they will identify the needs of students, once needs are identified a professional comes in and helps them compile the data.

-CPR training will be September 24th, this will be an update for most of the teachers.

-September Inservice is September 25th, there will be a motivational speaker for the teachers. A grant awarded last year allowed the school to bring the speaker, he will speak on bringing positivity into the classroom and school and also touch on creating positive relationships with students and ways to help motivate students.

-Ability to use some title funds to work with a local co-op and bring in Amy Liebel with WREC to bring in mentors for new teachers (3 years or less experience). Mentors will be able to provide 15 and a half days of observation and feedback for teachers to improve classroom management/development.

-Security has been improved in the school, radios and intercoms are now in the modular buildings and enhanced security throughout the entire school.

-New lockers in the upstairs are working well, students seem to appreciate them.

4. **Pastor's Report.**

   The CF Martell Memorial Foundation approved their grants, St. Joes asked for 30,000, we received 24,291.62. 10,000 of this will be used for supporting the social emotional counselor and the remainder will be used for tuition assistance.

   -School Board Election will be this weekend after mass, John Laquat and Megan Schindler are the nominees.

   -Concrete work will be done to protect the concrete around the modular soon. Andre Bednarik's company will be doing the work.

   -The 125th Anniversary of the Parish will be in September, the kids will be involved in some way, details coming soon.

   -We will be looking for a new Superintendent for the next school year, Narcel's 5 year term is up. Advertising will start in October.

5. **Time and Date of next meeting**:9/22/26 @ 5:30pm
6. **Closing prayer and adjournment.**