

St. Joseph's School  
School Board Minutes  
Monday, May 18<sup>th</sup> 2026  
5:30 pm-Conference Room

1. Call to order and opening prayer. Meeting started at 5:30. In attendance: Father Eberle, Narcel Clark, Matt Kohler, Sara Loomer, Kate Lambert, Brittany Lyons, Heidi Lee, Joan Zander. Absent: Jonathon Westphal
2. **Approval of Minutes of Prior Meetings, motion to approve by Kate, 2<sup>nd</sup> by Sara. Ayes-6, Nays-0.**
3. Review of financial statement.
  - 3.1 There was no review of financial statements for this meeting.
4. Administrators report.
  - 4.1 Current Enrollment is 199.

Old Business:

  - Benchmark Testing – This was finished and will be used to provide a baseline for testing and best practices going forward.
  - Kindergarten Screening – Went well having Mrs. Huravitch oversee the testing to get a good feel of all of the incoming students.
  - Stream Night – April 23<sup>rd</sup> 5-7 pm – The event was really well received and well attended. The staff felt like it was a good opportunity to connect with the families and will plan on how to improve it going forward.
  - Family Breakfast – May 1<sup>st</sup> – This was the last family breakfast of the year and well attended. Everyone enjoys this tradition, based on comments from parents and students
  - First Communion – May 3<sup>rd</sup> – All of the 2<sup>nd</sup> graders receiving communion completed their banners and had their first communion Mass on May 3<sup>rd</sup>. The Mass went really smoothly and the kids did great.
  - Spring Concert – May 7<sup>th</sup> – Mr. Lee did a great job preparing the students and they all did great. There were many comments on how well the band did at the concert and at band day. We continue to see the benefit of splitting the concert in half.

New Business:

- Staff – We are close to being fully staffed going into next year across all positions. We feel confident going into the summer by having most of the roles already filled with a strong team school wide. We will also have a new administrative assistant in the front office for the next school year, as Abbey is stepping away.
- Summer Hours – Narcel will be here most days this summer and the office will be open until about 3 each day.

- Fr. Eberle will be gone for most of June and July on sabbatical but will be back for the beginning of the school year.
- We reviewed the upcoming school year schedule. **Matt made a motion to approve the school calendar. Second by Heidi. Ayes -6, Nays - 0.**
- There was a brief discussion about class structure and how we will handle the 5-8 grade middle school classes. It will follow the same structure we have had but will be enhancing some scheduling to make it easier for the students and teachers.

5. Pastors Report – None

- Fr. Eberle said a closing prayer and the meeting was adjourned at 6:22. The next meeting will be August 25th, at 5:30.