

St. Joseph's School  
School Board Minutes  
Monday, March 18th, 2024  
4:30 pm-Conference Room

1. Call to order and opening prayer. In attendance; Jonathan Westphal, Father Eberle, Narcel Clark, Matt Kohler, Joan Zander, Sara Loomer, Brandon Johnson.  
Absent: Heidi Lee, Kelsey Lee.
  2. Approval of Minutes of prior meetings, motion to approve by Brandon 2<sup>nd</sup> by Sara.
  3. Review of financial statement.  
3.1 There were no financial statements to review for this meeting.
  4. Administrators report.  
4.1 Enrollment is currently at 162.  
4.2 Enrollment for the 2024/2025 school year is at 163.
- Old Business:
- Reading Month – In February, Dakota Assemblies came in and gave a magic show/presentation and it went well. Awards were given to kids in each class with the most minutes read.
  - Regional Spelling Bee – 1-6 grade were participants. 1<sup>st</sup> grade participant from St. Joseph's won for that age group.
  - Ms. North Dakota – Spoke to the kids and answered questions. The presentation went well.
  - Bread Fair – 5<sup>th</sup> graders baked bread and enjoyed seeing the process and the bread turned out well.
- New Business:
- Resignation – All returning for 24-25 except 1 teacher and half-time title teacher.
  - Openings for 24-25 – Kindergarten, 1<sup>st</sup> grade, 4<sup>th</sup> grade currently. A decision to split a grade that is currently combined will come at a later time and may result in an additional opening.
  - Job Fair – Fr. Eberle and Kathy Kalil will be in Minot on March 19<sup>th</sup>. School continues to advertise openings on web and through local ads.
  - Chrism Mass- In Bismarck on Monday, March 25<sup>th</sup>. The 6<sup>th</sup> graders will attend.
  - State Testing – Will start week of April 8<sup>th</sup>. Student Council will hold a rally at the beginning of the week to encourage students in their testing.
  - Family Breakfast – Will be on Friday, April 12<sup>th</sup>.
  - Little Joe's Update – The options available for 24-25 have been finalized and are as followed: Full day 4-year-old -5 days/week, full day 3 year old – 5 days/week, Half day 3 year old – Tu, Wed, Thur. The process to hire a director is still ongoing, but there are good candidates that are in the final stages of the hiring process. We still expect strong demand for the daycare over the summer.

4. Board reviewed calendar for 24-25 school year. After review, it looked good and Jon opened the floor for a motion to approve the calendar. Motion made to approve by Brandon, seconded by Joan.
5. Board had discussion about best ways to structure competitive benefits to attract and retain quality staff.
6. Adjourned with Closing prayer, next meeting scheduled for Wednesday, April 17<sup>th</sup> at 4:30pm.