

ST. JOSEPH'S SCHOOL

School Board Agenda
Tuesday, March 21st, 2023
4:30 pm-Conference Room

1. Call to Order and Opening Prayer

1.1. In Attendance: Father Kovash, Father Greg, Narcel Clark, Matt Kohler, Abbey Dahlberg, Kelsey Lee, Jonathon Westphal, Brandon Johnson, Heidi Lee.

1.2. Absent: Joan Zander

2. Approval of Minutes of Prior Meetings

2.1. Motion to approve by Brandon Johnson, 2nd by Jonathon Westphal. Motion carried.

3. Review of Financial Statements

3.1. None

4. Administrator's Report

4.1. Enrollment for this year is at 217 and next year is currently at 187.

4.1.1. There have been several new families touring the school. One of the bigger reasons is people looking for smaller class sizes.

4.1.2. Upper grades have seen fewer re-enrollments and families waiting to see on staff.

4.2. Mrs Clark attended the Minot job fair. No interviews came from the job fair. Like in years past there is hesitation with people wanting to move to Williston.

4.3. Contracts have all been returned.

4.3.1. The school has a preschool teacher position open, an additional 3rd grade teacher, and the 6th grade teacher position.

4.3.2. The music teacher position has already been filled. He teaches vocals and also band! He will be hired full-time.

4.3.3. There are talks with Mrs. Doran to stay on to teach violin. The school would like to expand her amount of time at the school. There is also potential for her to do music with the preschoolers at Little Joes Early Childhood Center.

4.3.4. There has been an interview of a 3rd grade teacher. She has not accepted the position yet but she is coming to tour the school soon.

4.3.5. There is an interview for a preschool teacher on Thursday.

4.4. The school celebrated the Feast of St. Joseph yesterday. They celebrated with mass and activities in the afternoon.

4.5. A new math curriculum has been chosen and will be ordered soon. It is the same curriculum that the Catholic schools have been using.

4.6. The school will purchase the IXL program again for next year to help fill in the gaps for students who need extra help.

4.7. Keyboarding has been going really well with the 5th and 6th graders. The plans are to add 3rd and 4th grade next year.

4.8. The school is prepping for state testing in April

4.9. Parent teacher conferences are next week Tuesday and Thursday.

4.10. The staff is looking at a science curriculum next for 3rd grade and up. The samples have arrived and will be gone through in the near future.

4.11. Mrs Clark has created a draft school calendar. The calendar will follow the public-school calendar for the most part.

4.11.1. The school board moves to accept the calendar with the proposed changes. Motion to approve by Jonathon Westphal; 2nd by Kelsey Lee.

4.12. March in-service is this Friday. The staff will be doing the Alice Training.

4.12.1. The training is not as thorough as it was in the past, but this is what the police department can offer at this time.

4.12.2. Jonathon mentioned that the training they did at the public school was someone from Bismack.

4.13. The non-certified staff is all receiving a 5% raise for next school year. Mrs. Clark also did evaluations on all the non-certified staff and got good feedback from the staff.

5. PTO Update

5.1. Candy sales grossed a little over \$36,000 this year which is a little better than the past few years.

6. Old Business

6.1. None

7. New Business

7.1. New Board Member: Heidi Lee – Non-Catholic Board Member – Welcome!

7.2. Brandon brought up if there is every any plans in the future to make the school more handicap accessible.

8. Pastor's Report

8.1. Little Joes Early Childhood Center

8.1.1. The timeline is still set for end of April to Beginning of May.

8.1.2. The project is paid for at this time! As of today, 4.731M has been raised and most of that is in the bank.

8.1.3. Father Kovash and Julie Quamme met with Keith Olson with the development office. The meeting went very well and they hope to have tuition rates set in the next month.

8.1.4. The playground will have the poured-in-place rubber surface.

8.1.5. The director position is still open. Father received another application today and has also had other good visits and hopes to have someone hired by May 1st.

8.1.6. The walls have been painted and the bathrooms are being tiled. The progress is moving along nicely.

8.2. New Salary Schedule

8.2.1. Father has created a new salary schedule. The new base rate for everyone will go up by \$2,500 plus they will go up by \$675 for their annual salary increase.

8.2.2. Father also wants to start a salary enhancement fund. This would be 10 people (5 of which are already in place) that will help Father raise 2 million dollars that will be invested and used to help continue to boost salaries.

8.2.3. Teachers also receive a 13th month pay which is around \$6,000 at Christmas time. Combining this with the new starting wage puts a starting salary very comparable to the public school.

8.2.4. This may likely be combined with the Employee Benefit Fund that has been used for 13-month pay, sign on bonuses, etc.

8.2.5. This will be used to not only attract the kind of teachers we want but also to retain the teachers that we have that we want.

8.2.6. A motion to approve the new salary schedule by Brandon Johnson; 2nd by Heidi Lee. Motion carried.

8.3. Ray Urbi the business manager is stepping down as of May 1st, 2023. He is the business manager for both the parish and the school.

9. Time and Date of Next Meeting

9.1. Tuesday, April 25th at 4:30p

10. Closing Prayer & Adjournment