

St. Joseph's School
School Board Minutes
Tuesday, January 14th
5:30 pm-Conference Room

1. Call to order and opening prayer. The meeting started at 5:33. In attendance; Jonathan Westphal, Alex Kitchens, Father Eberle, Narcel Clark, Matt Kohler, Joan Zander, Sara Loomer, Brittany Lyons. Absent: Heidi Lee, Kate Lambert
2. **Approval of Minutes of prior meetings, motion to approve by Joan, 2nd by Sara. Ayes – 5, Nays – 0.**
3. Review of financial statement.
 - 3.1 Business Manager Kitchens went over the financial statements and there were no questions or comments on them. He also touched on the status of our endowments fund and updated the board on some of the asset movements within our funds, as well as an update on the parameters from which the school can draw funds from the endowment funds.
4. Administrators report.
 - 4.1 Enrollment is currently at 192.Old Business:
 - Christmas Concert – went well, the kids did a great job and there was a good turnout.
 - Book Blast – Books have arrived and will be passed out in the beginning of February. Each child will get at least 6 books, with some who raised more funds getting up to 10.

New Business:

- Tuition for 25/26 School Year – We reviewed the proposed tuition rates for the 2025/2026 School Year. **There was a motion to approve the tuition rates made by Matt, 2nd by Joan. Ayes – 5, Nays – 0.**
- Resignation – Dr. Arneson submitted her letter of resignation, effective at the end of the school year.
- Changes for 25/26 Schedule and Lunch – Dropoff's and school start times will be adjusted slightly to help with traffic congestion in the morning. We are also discussing the possibility of having all of the kitchen staff between St. Joseph's and Little Joe's utilize the St. Joseph's kitchen for meal prep.
- Spelling Bee – The School Spelling Bee will be February 7th, and County Spelling Bee will be February 22nd.
- Attendance – Multiple students are nearing 20 days of absence. As the handbook states, they may lose priority in re-enrollment for the next school year and could have additional consequences in the current year at the discretion of the administration.

- Over due tuition – If any individual is over 3 months late on tuition, they will not be granted the chance to re-enroll if they are not caught up.
- January Inservice – Will be at the end of January, Speaker will talk on building relationships.
- Evaluations - Starting formal evaluations of staff currently and they will continue over the coming weeks.
- Food Service Review – This review is being done by an third party and started on January 14th and will take a few days to complete.
- The teacher salary proposal was reviewed for the 25/26 school year. **There was a motion to approve the teacher salary proposal made by Sara, 2nd by Joan. Aye's -5, Nay's – 0.**
- We held a short discussion to get an update on the addition of 8th grade and to reiterate logistics for classrooms and special management. **There was a motion to move forward with the addition of 8th grade to St. Joseph's made by Matt, 2nd by Jon. Aye's – 5, Nay's 0.**

5. Pastors Report

- Fr. Eberle updated on the progress of expansion. An electrical engineer met to assess the electrical need with the addition of the modular next year. A plan is currently being laid out to satisfy the electrical needs.
- Closing prayer said by Fr. Eberle and the meeting was adjourned at 6:32 pm. Next meeting will be held on Tuesday, February 18th at 5:30 pm.