

ST. JOSEPH'S SCHOOL

School Board Minutes
Monday, December 11th, 2023
4:30 pm-Conference Room

1. Call to order and opening prayer
 - 1.1 In attendance; Father Eberle, Narcel Clark, Matt Kohler, Jonathan Westphal, Joan Zander, Sara Loomer, Heidi Lee, Kelsey Lee.
 - 1.2 Absent: Father Ben, Brandon Johnson.
2. Approval of Minutes of prior meeting.
 - 2.1 Motion to approve by Matt Kohler, 2nd by Sara Loomer, motion carries.
3. Review of financial statements.
 - 3.1 Board member review financial statements on their own.
4. Administrator's Report
 - 4.1 Erin Brurud was unavailable for the November In-service; Narcel is looking into rescheduling her for after the holidays.
 - 4.1.1 Time was used for housekeeping items and work on special committees as well as discussions on AR programs.
 - 4.2 The celebration of the Solemnity of the Immaculate Conception on December 8th went over very well, the kids all seemed to have fun at the scheduled event.
 - 4.3 The kids were able to go on a field trip at the hospital to see several different Nativity sets and take a tour of the chapel as well.
 - 4.4 On Thursday, December 14th the students will be going to Books on Broadway for a field trip.
 - 4.5 Narcel and Father Eberle are talking with Alex Kitchens and looking at ways to possibly increase tuition in the future.
 - 4.5.1 St. Joe's tuition is considerably lower than the other private school in town and the demand for quality teachers means a higher tuition is needed to meet that demand.
 - 4.5.2 Narcel, Father Eberle and Alex are looking at a few different ways to increase salaries.
 - 4.6 Candy sales brought in approximately \$20,000, of which St. Joes will keep 40%. There are still a few kids who have not returned their sales money.
 - 4.7 The 3rd and 5th graders will be caroling at the bank on Tuesday December 12th.
 - 4.8 Preschool update
 - 4.8.1 The preschool lost 2 staff in the last 2 weeks however they have a few leads for new hires.
 - 4.8.2 Julie Quamme has informed Narcel and Father that she would like to be done by June 2024; they will start advertising her position soon.

5:21 pm, the board goes into executive session.

5:25 pm, executive session session ends.

4.9 Staff update

4.9.1 Katelynn Way will be student teaching with Ms. Mendis and then Mrs. Huravitch this spring.

5. Time and date of next meeting, Monday January 8th at 4:30 pm.
6. Closing prayer and Adjournment.