

St. Joseph's School  
School Board Minutes  
Tuesday, December 16th 2025  
5:30 pm-Conference Room

1. Call to order and opening prayer. Meeting started at 5:32. In attendance; Jonathan Westphal, Father Eberle, Narcel Clark, Matt Kohler, Sara Loomer, Kate Lambert, Brittany Lyons, Heidi Lee. Absent: Joan Zander
2. **Approval of Minutes of Prior Meetings, motion to approve by Heidi, 2<sup>nd</sup> by Sara. Ayes-6, Nays-0.**
3. Review of financial statement.
  - 3.1 There was no review of financial statements for this meeting.
4. Administrators report.
  - 4.1 Enrollment is at 201.Old Business:
  - Chocolate Sales – This was recently finished up. They are still counting what has been collected with some that is still outstanding, but it seems to have been a good total based on the count thus far.
  - Christmas Concert – The feedback was that everyone attended thought that it went well and the kids enjoyed performing. Breaking up the concert seems to work better than one long concert. We will likely keep this structure moving forward.
  - Safety Drill – Was conducted on 12-16. It was a productive drill and the kids understood what to do and responded well to the conversations precluding it.New Business:
  - Benchmark Testing – Identifying Students – Going through the data right now to find gaps on student needs. The previous goal was to be in the 40<sup>th</sup> percentile, but the consensus among other schools is to encourage the 50<sup>th</sup> percentile.
  - Enrollment – Will open to returning students January 15<sup>th</sup>.
  - Safety Convocation – This was rescheduled due to weather and will be held in mid-January.
  - Staff Update – 3 teachers will not be returning next year. We will be looking for a 2<sup>nd</sup>, 3<sup>rd</sup>, and Middle School English teacher next year.
  - Outside Lighting – This was recently installed.
  - Fr Wanner has started teaching at the college and this will replace some of the classroom time he has available at the school.
  - 7<sup>th</sup> and 8<sup>th</sup> grade Co-op – We will be partnering with another school from MN to attend a Close-Up trip to Washington DC.
5. Pastors Report

Father Eberle walked us through the proposed pay schedule for 26/27 as well as the proposed tuition budget for 26/27. There was

some discussions held regarding the proposals. The finance council approved both the pay schedule and the tuition budget.

**There was a motion made to approve the pay schedule. 1<sup>st</sup> by Matt, 2<sup>nd</sup> by Kate. Ayes- 6, Nays- 0.**

**There was a motion to approve the tuition budget. 1<sup>st</sup> by Brittany, 2<sup>nd</sup> by Kate. Ayes- 6, Nays- 0.**

- Fr. Eberle said a closing prayer and the meeting was adjourned at 6:35. The next meeting will be January 27th at 5:30.