**ST. JOSEPH’S SCHOOL**

School Board Minutes

Tuesday, August 10th, 2021

4:30 pm

1. Call to order and opening prayer
   1. In attendance: Father Kovash, Julie Quamme, Father Hilzendeger, Aaron Schmit, Vanessa Njos, Heidi Coughlin, Erin Vournas, Brandon Johnson, & Abbey Dahlberg.
   2. Absent: Kelsey Lee
2. Previous Meeting Minutes
   1. Father stated that he wanted to correct the meeting minutes from last month stating that Heidi’s term was done after the September meeting. The meeting minutes should state that Heidi’s term is up after the August 2021 meeting.
   2. Motion to approve previous meeting minutes by Brandon Johnson, 2nd by Erin Vournas
3. Financial Report
   1. None
4. Principal’s Report given by Julie Quamme
   1. A second preschool classroom was added because there were enough children to have a whole full day class.
      1. The teachers have been working on shuffling classrooms around. 3rd grade is upstairs in the library, library moved across from the music room, and Mrs. Kapunan moved her room to the 3rd grade room. The football players came and helped as well as the staff.
      2. Knights of Columbus came and added lockers and put shelving up in the new library.
   2. Enrollment is now sitting at 198 (it was at 181 last Monday).
      1. District 7 sent out some letters last week and parents were unhappy as well as some issues with Trinity school which helped fill up the Kindergarten rooms.
      2. There are still 13-14 in the progress of enrolling
   3. All teachers are hired
      1. The 1st grade teacher is here and has her classroom set up and has been working with Mrs. Dahl.
      2. The 6th grade teacher arrived on Saturday and is working on settling into her classroom.
      3. Tammy Grunstad has agreed to come back until at least Christmas for the Full-time preschool classroom.
   4. Mrs. Medis has put in for Family Medical Leave Act as they add an infant to their family. Mrs. Bertsch will substitute from Aug 30th until Oct. 4th.
   5. New white boards and bulletin boards have been ordered and will be arriving soon. Mark Barstad will be fixing the walls before the new white boards are put up. The active boards that have been ordered are stuck in Louisiana on a ship due to labor shortages and the arrival date has been pushed to the end of Oct. Some of the old active boards are still in the school’s possession and will be put up in the meantime.
   6. Public School District #7 is having a meeting next week on the EANS 1 Grant which must take place before items from this grant can be ordered.
      1. This includes the computers and Chromebooks. These would technically be property of the WPSD #7 and would have to be inventoried by them before they would be given to St. Joes. The school is working to see if we can lease them and get around this.
   7. Parent letters were sent out yesterday notifying K and 1st graders who their teachers are and what may be expected for the start of the school year.
      1. President Arron Schmit brough up Mrs. Quamme’s letter sent to all parents and how it could be improved. Discussion followed with some other recommendations as well.
   8. Parent concern over Delta Variant – Julie said one parent has contacted her with questions regarding the students’ wearing masks. She thinks we can be open to discussing upcoming decisions regarding wearing masks/classroom mask use, and the possibility of closure/wearing a mask/ and deciding what steps to take regarding keeping staff and students safe. Father says we will follow the Bishop’s direction on what steps to take. This is a fluid situation, and we will move forward as needed with updated information as it is presented.
   9. Active Shooter training will be taking place with the staff, soon to be scheduled.
   10. Lunch clarification in the newsletter– parents need to follow the lunch guidelines for children to be eating nutritious foods. The school receives lunch grant money and will cover some costs in the lunchroom.
5. PTO Update
   1. None
6. Old Business
   1. School Board Vacancies. The 3 candidates will have their biographies in the bulletin at church, and then the election will take place most likely the last weekend in August.
      1. Each candidate will write up a little paragraph about themselves. Julie and Father will handle the election.
7. New Business
   1. The school board members suggested hosting a lunch by the school board to welcome the new staff. Father suggested Thursday the 19th as the teachers are getting done with their in-service around 11:30am.
   2. A big Thank You to Heidi for serving these last 6 years!!
8. Pastors Report given by Father Kovash
   1. Father has been working hard on the building expansion. He had a meeting last Thursday with the City, the architects, Ray, and Mrs. Quamme.
      1. As of last Monday, a verbal agreement has been made with Pat Murphy to purchase the parking lot he owns. This would be closed on by Aug 21st at the latest but hopefully will be done by the middle of next week.
      2. The city and Father have decided that the best plan for the Early Childhood Center and playground would be to have the center on Pat Murphy’s lot with parking lot on the empty lots that St. Joes already owns. Another upside of this lot is that it is bigger, and the building can all be built on one floor and there is already sewer and water stubbed in off Main Street.
      3. The architects are drawing up the building plans for the new lot. The deadline for the new plans to be submitted to the city. This also places the parking lot closer to the church when the church needs to utilize it. The two lots will give about 25-30 parking spaces.
      4. The hope is still to break ground on the early childhood center this fall. The 7th and 8th grade expansion would still be a year away.
9. The next school board meeting will be Tuesday September 14th, 2021 at 4:30pm in O’Neill Hall.
10. Closing Prayer & Meeting Adjourned