

ST. JOSEPH'S SCHOOL

School Board Minutes
Tuesday, August 9th, 2022
4:30 pm

- 1 Call to order and opening prayer
 - 1.1 In attendance: Father Kovash, Father Greg, Narcel Clark, Erin Vournas, Abbey Dahlberg, Brandon Johnson, Joan Zander, Matt Kohler, & Jonathon Westphal
 - 1.2 Absent: Kelsey Lee
- 2 Welcome to our new board members, Joan Zander and Matt Kohler!
- 3 Previous Meeting Minutes
 - 3.1 Motion to approve previous meeting minutes motion by Jonathon Westphal, 2nd by Erin Vournas
- 4 Election of new officers
 - 4.1 President: Jonathon Westphal nominated Abbey Dahlberg. Motion was approved by all members.
 - 4.2 Vice President: Abbey Dahlberg nominated Jonathon Westphal. Motion was approved by all members.
 - 4.3 Secretary: Abbey Dahlberg nominated Erin Vournas. Motion was approved by all members.
- 5 Review & Approval of *Employee Handbook, Parent-Student Handbook, Afterschool Program Handbook, and Pre-school Handbook*.
 - 5.1 Revisions were suggested and Matt Kohler motioned to approve all 4 handbooks: 2nd by Joan Zander. The board voted to approve all handbooks with said revisions.
 - 5.2 The new vision and mission statement have been added to the website.
- 6 Financial Report
 - 6.1 No Financial Report Given

7 Principal's Report given by Narcel Clark

7.1 Enrollment is steadily increasing. Current enrollment is at 213 finished with 10 students still in the enrollment process.

7.2 All Staff has been hired!!

7.2.1 Mwaka Peter (5th grade) has arrived and is finishing paperwork

7.2.2 Ave Maria Rankin (4th grade) has arrived and is finishing paperwork

7.2.3 Maureen Diala (3rd grade) arriving August 27th. A few teachers will help put her room together and a long-term sub will be in place for the first few days of school.

7.2.4 Cynthia Kramer (1st grade) is here and paperwork is complete

7.2.5 Hanna Allred (aide) paperwork is complete

7.2.6 Gabby Thompson (1st grade) is here as well. She just graduated from Minot State.

7.3 Staff has been busy getting rooms ready.

7.3.1 The music room has been painted and updated

7.3.2 The teachers have made plans to paint and decorate hallway by door #4

7.4 Last Monday, Narcel and Father Kovash went to Trinity Schools in Dickinson regarding title funding and how it works. Tomorrow Narcel will travel to Bismarck to gather information regarding state requirements, programs, etc.

7.5 Narcel is working on getting Alice (active shooter) training for staff.

7.6 Letters have gone out to all registered families informing them of their teacher and a school supply list.

8 Old Business

None

9 New Business

9.1 School Board used to do Mass Intentions.

9.1.1 The board picked two mass intentions and talked about resuming this tradition in the fall.

9.2 *Meet the Principal Night* at Aafedt House from 6p-8p

9.3 Sweatshirts will be sold at the open house on August 23rd.

10 Pastor's Report Given by Father Kovash

10.1 2nd Grade Modular

10.1.1 The modular that was being custom made for our 2nd, 2nd grade classroom ended up being sold to someone else. The same company has another unit coming available August 31st and the hope is that the modular will be in place by September 15th.

10.1.2 The class will use the bottom floor of the Parish Life Center in the interim until the modular shows up.

10.1.3 All plumbing issues have been resolved and the modular will be hooked up to city water and sewer.

10.1.4 Triangle Electric is working to get the electrical needs ready.

10.2 Early Childhood Center

10.2.1 The foundation has been started to be poured. Steel is set to arrive end of August. Completion date is still anticipated for March/April.

10.2.2 The anticipated opening date for the center is June/July 2023.

10.2.3 Father received another \$75,000 gift in the last few days and has had a few other people pledge funds. \$3.93 million has been committed with about \$3.2 million in the bank.

10.3 Staff Training

10.3.1 Shelly Presler is coming Friday, August 19th to do a retreat for the staff. On Monday, August 22nd, a speaker is coming to talk about *The Top 20*. Father and Narcel have picked 3 main topics to talk about to help address the culture of our school.

10.4 Technology Updates

10.4.1 Innova was at the school today installing the new server. The school also updated their computers.

10.4.2 The school signed a 3-year service contract with Innova.

- 11 The next school board meeting will be Tuesday, September 13th, 2022 at 4:30pm in O'Neill Hall.
- 12 Closing Prayer & Meeting Adjourned