

St. Joseph's School

School Board Meeting Minutes

7/12/22

4:30 pm

- Call to order and opening prayer.
 - In attendance: Father Kovash, Father Hilzendeger, Narcel Clark, Aaron Schmit, Vanessa Njos, Erin Vournas, Brandon Johnson
 - Absent: Jonathon Westphal, Kelsey Lee, Abbey Dahlberg
- Previous meeting minutes
 - Motion to approve by Erin Vournas, 2nd by Brandon Johnson, approved
- Financial Report
 - No financial report given
- Principal's Report given by Narcel Clark
 - See attached with the following additions
 - Employee, Parent/student handbook, and preschool handbook will be emailed to school board once updated.
 - The first Wonders training for the new Language Arts curriculum will be online. There will be three total trainings.
 - We will continue with the science of reading, Daily 5, and Conscious Discipline as has been started here.
 - Any leads on potential teachers would be appreciated.
- Pastor's Report
 - Teacher update
 - Our 5th grade teacher is almost cleared to come. She will soon have her embassy interview and will then be able to purchase tickets.
 - Our 3rd grade teacher has finished orientation and will be working on her Visa application. She is about 10 days behind our 5th grade teacher in the process, but things look promising.
 - In addition to our other efforts, we have placed ads on Zip Recruiter and Indeed for our open teaching positions. We have slightly updated our ad to reflect Williston's qualities as a smaller city which is family friendly.
 - They have poured footings for the Early Childhood Center and are chipping away at construction.
 - On August 19, we will have a staff retreat with Shelly Preszler speaking. On August 22, the staff will have Top 20 training. We received a grant from the diocese to bring in a group to present on staff culture. After being unable to find a date that worked last year and given the staff turnover, we received permission to use the grant for this fall.
 - The process of acquiring a portable has been more complicated than expected. We have discovered that we need to add power capabilities as the capacity already there is not sufficient. We also need to have tanks for fresh water and sewage. The current

projected cost is about \$100,000. Fr. Kovash is contacting people and working with the companies in an attempt to reduce the cost to hopefully around \$70,000. The modular **will** have bathrooms and running water. It is currently being built and will hopefully be done by the end of July. We are renting the modular on a one-year lease. It will be 24 X 56 with its south end being about ten feet from the door of the school.

- The presence of the modular shouldn't affect the drop-off and pick-up process, but it would be advantageous to send out a reminder about our protocol.
- Old Business
 - We still hope to do some kind of event for the staff and school board. We have talked about a BBQ or something on top of the Renaissance building. We would like to see this happen but we have no further update at the time.
- New Business
 - This is the last meeting for Aaron Schmidt and Vanessa Njos. We thank them both for their service to our school.
 - New member update: Fr. Kovash has called three individuals who expressed interest. We hope to put information in the bulletin and hold a vote before the end of the month. Brandon mentioned that Kayla Johnson is also interested in running.
 - We plan to send out a reminder to parents on the protocol for pick-up and drop-off.
- The next meeting is scheduled for August 9th at 4:30
- Closing prayer and adjournment